

District of Columbia Air National Guard

Technician

Announcement Number: #06-051



APPLICATION MUST BE FORWARDED TO:

Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719 APPLICATION MUST BE RECEIVED BY: 1500 HOUR ON CLOSING DATE

CLOSING DATE: OPENING DATE:

19 April 2006 18 May 2006

Position Title, Series, Grade, Salary Range Supply Technician, 80053000

GS-2005-07, \$36,671.00 - \$47,669.00 GS-2005-05, \$29,604.00 - \$38,487.00

Maximum Military Rank: TSgt

Selectee will be assigned to a compatible military position.

Military Duty Assignment: 2S0XX

Position Location: **Appointment Status**

231st CBCS, DCANG [] Officer [X] Excepted [X] Enlisted Andrews AFB, Maryland

[] Competitive

AREA OF CONSIDERATION:

TECHNICIAN: Group III

(Individuals who posses the necessary qualifications for the military membership in the DCANG.)

Permanent Change of Station: Relocation expenses will not be paid to Technicians.

Special Remarks: www.dcandr.ang.af.mil

Instruction for Applying: This office will not accept application mailed at government expense. Electronic or fax application will not be accepted. Failure to submit all documents will result in your application not being considered for employment. Applicant's application must contain current unit assignment, AFSC/SSI and military grade. All submitted documents must be current. No binders please.

If you are applying under the Technician Job Announcement the following documents are required:

- 1. You must submit one of the following documents: OF 612, SF 171 or a Resume.
- 2. KSA's Knowledge, Skills, and Ability questions must be addressed by element on a separate paper.
- 3. Current Unit assignment, AFSC/SSI and Military grade must be included on application or on a separate paper.

Condition of Employment:

National Guard Membership: Prior to appointment to this position, selectee must be a member of the District of Columbia Air National Guard.

Electronic Funds Transfer: Selectee is required to participate in electronic funds transfer/direct deposit.

Technician Employment Questions: SPC Jason Timmons, HR Assistant can be reached at 202-685-9775 or DSN 325-9775. MSqt Stephanie Thompson, Human Resources Specialist can be reached at 202-685-9780 or DSN 325-9780.

Evaluation Process: Applications will be evaluated solely on information supplied in the application (OF612, SF171, resume and NGB34-1). Experience will evaluated based on relevance to the position for which application is made, and whether it is full-time or part-time.

Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/nonmembership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.

This announcement must be posted on unit bulletin boards until the day following the closing date.



The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

Announcement Number: Tech: 06-051

Position: Supply Technician, GS-2005-07/05, 80053000

Brief Description of Duties:

Organizes the material control activities required to ensure effective organizational supply support (to include expendables and non-expendables) to the Communications-Electronics maintenance complex. Determines, analyzes, coordinates, plans and formulates annual budget submissions for operations and maintenance funds. Forecasts future supply and equipment requirements based on coordination with plans and programs personnel and higher management echelons. Receives and validates funds allocations for the unit. Serves as the focal point for zero overpricing monitoring and maintains records, documentation and final determination of price challenges. Serves as the unit single point of contact for the depot level repairable (DLR) program. Establishes and implements procedures to effectively provide for all maintenance requirements. Manages, implements, and executes programs in support of the mobility support requirements. Coordinates and maintains written correspondence with appropriate supporting base supply activity to establish bench stock determination and composition of supply points and establishment and adjustment of levels on items with the base supply to support maintenance complex requirements. Performs other duties as assigned.

Qualifications: GS-07

General Experience:

Experience in clerical or office work such as maintaining records; screening, reviewing, and verifying documents; searching for and compiling information and data; or work involved in the physical handling of supplies and equipment provided this gave the candidate some general knowledge of supply transactions and regulations, procedures, identification codes, etc.

Specialized Experience:

Must demonstrate <u>twelve - (12) months'</u> experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.

Knowledge, Skills and Abilities (KSA's) Statements (GS-07)

- A. Knowledge of governing supply regulations, policies, procedures and instructions required to carry out assignments.
- B. Knowledge of procedures for processing supply documents, to include identification of problems and trend, and the ability to resolve discrepancies.
- C. Knowledge of various automated systems that interface with the Standard Base Supply Subsystem (SBSS) and other supply operation of the various inventory functions.
- D. Skill in applying the principles, policies, and practices related to DLR to achieve the maximum benefits of stock finding DLR.

Qualifications: GS-05

General Experience: Same as GS-07

Specialized Experience:

Must demonstrate <u>Six - (6) months'</u> experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.

Announcement Number: Tech – 06-051

Position: Supply Technician, GS-2005-07/05, 80053000

Knowledge, Skills and Abilities (KSA's) Statements (GS-05)

- A. Knowledge of governing supply regulations, policies, procedures and instructions required to carry out assignments.
- B. Knowledge of procedures for processing supply documents, to include identification of problems and trend, and the ability to resolve discrepancies.
- C. Knowledge of various automated systems that interface with the Standard Base Supply Subsystem (SBSS) and other supply operation of the various inventory functions.
- D. Skill in applying the principles, policies, and practices related to DLR to achieve the maximum benefits of stock finding DLR.

Current Unit assignment, AFSC/SSI and Military grade must be included on application. Incomplete applications will not be considered for employment.